

Minutes of the Senate Session No.2 of the Third Faculty of Medicine that took place on 10 January 2017 in conference room No. 223, Ruská 87, Praha 10, at 2:30 p.m.

Attendee: according to the attendance list

Guests: according to the attendance list

Session Agenda

- 1) Opening - Doc. Votava
 - 2) Agenda approval and appointment of scrutineers
 - 3) Checking the minutes from December 13th 2016
 - 4) Information from the Dean
 - 5) Evaluation of classes
 - 6) Disciplinary Committee- new members
- Miscellaneous
Taking official photos of all senators of AS 3 FM CU

Ad 1) Opening

Doc. MUDr. Votava, deputy chairman opened the meeting, 27 senators were present, the Senate had a quorum.

Ad 2) Agenda approval

No comments or suggestions were made on the introduced agenda, which had already been sent to the senators via emails.

Conclusion:

The session agenda was approved by tacit consent.

Scrutineers appointed: doc. MUDr. Toušek, Sychra

Ad 3) Checking the minutes from December 13th 2016

Doc. Votava reminded the present senators about the session items from December 13th 2016. There were no comments on the minutes that had been distributed via email.

Conclusion:

The minutes from December 13th 2016 were approved by tacit consent.

4) Information from the Dean

- Information about resignation of prof. Kozák from the position of vice dean due to personal reasons
- prof. MUDr. Widimský and the Dean take over his agenda
- the faculty obtained all PROGRES projects from the university, the Dean analysed particular projects including those in which our faculty participates with another one
- at present prof. MUDr. Rokyta started the project, then prof. MUDr. Šlamberová will continue its coordination

- competitions for Heads of Department of Hygiene and Institute of Metabolism and Diabetes were held– doc. Dlouhý and doc. Polák were the only candidates. Before their official appointment, the Dean will discuss the structure of workplaces and plans for following years with them
- the Rector spoke with the Dean about crucial plans of the faculty, the Rector is willing to support construction of new buildings
- **Discussion: none**
- **Conclusion:**
- **The AS 3FM CU acknowledged the information from the Dean.**

5) Evaluation of courses - summer semester 2015/2016 - MUDr. Marx

MUDr. Marx informed senators about evaluation results, numbers of submitted evaluations. Results had been sent to teachers and Heads of departments.

Presentation of evaluation results for the academic year 2015/2016.

There is a problem with low number of returned evaluations, the average number of questionnaires per semester is low as well.

Number of subjects in a particular year of study = students of both Czech and English curriculum. As for paper evaluation, the number of submitted forms had been higher than an electronic one.

AS does not approve publication of evaluations on web pages of the faculty any more, it is an obligation.

Change of evaluation of courses: – new regulation – Rector’s Direction of CU. It is a crucial change dealing with low number of submitted forms. Marx presented new rules concerning evaluation of courses by students of master’s and bachelor’s programmes. He also mentioned reliability of evaluation, required number of submitted forms and publication of the results (anonymous evaluation can be presented only when the required number of evaluations (for a subject/ teacher) has been reached. However, non-anonymous evaluation of a teacher can be published independently, regardless the number of submitted forms.¹). Our faculty can accept new rules as a whole, possibly make own internal modifications. Evaluation Committee has been working on new regulations.

Evaluation of doctoral programmes and supporting activities – guaranteed by CU, can be also organised by the faculty based on internal regulations.

Evaluation of the study by graduates is organized by the faculty after five years, it can be modified by internal rules of the faculty.

Discussion : Duška, Marx, the Dean, Hugo, Megvín, Trnka, Bankovská, Motlová, Novák, Votava, Gürlich

– to join evaluation with the credit – the student will be asked if he or she is going to evaluate or not.

- Evaluation Committee of 3 FM CU will work on new internal regulation which should also increase the number of submitted evaluation forms–evaluation is important for both sides, as the Dean says, students participate in faculty activities. It helps the faculty

¹ According to „Proposed Rules for Evaluation of Education Activities by Students and Graduates of CU Art 4, para. 14 a 15 –see <http://www.cuni.cz/UK-7717.html>

management to obtain information. Based on evaluation some examiners have been changed as their methods were not acceptable. Well balanced responsibility of students – important data for teachers as well. Economical motivation- extra bonus money according to evaluation results.

Conclusion: AS 3 FM CU took the presented information about the Evaluation of Summer Semester 2015/2016 into account.

6) Proposal of the Dean of the faculty for setup of Disciplinary Committee of 3 FM CU for the tenure 10/2/2017 -9/2/2019

Disciplinary Committee of the faculty deals with disciplinary delicts of students enrolled at the faculty and presents them to the Dean. Its formation (as the only one) is defined by the university law, the law imposes that half of the members are students of the faculty and functional period is two years.

Number of members is par, minimum numbers of members is 6. Recently, one session has been held. According to new rules, conditions are stricter, the committee has to hold a session within 30 days to elect a new chairperson.

The Dean of the Faculty presented his proposal for new Disciplinary Committee to AS.

Discussion: none

Resolution:

AS 3 FM CU in accordance with §27, Para.1 , section f, Regulation No. 111/1998 Coll. -Universities, as amended, in accordance with Art.10, Para. 1, section f) Statutes of 3 FM CU approves the Dean's proposal to appoint Disciplinary Committee of the faculty for the tenure 11/2/2017 to 10/2/ 2019 constituted by:

prof. MUDr. Lucie Bankovská Motlová, Ph.D., MUDr. David Marx, Ph.D., Doc. MUDr. Jan Novák, Ph.D.,

David Lauer, Tomáš Sychra, Rachel White.

Náhradníci: MUDr. Josef Fontana, prof. MUDr. Romana Šlamberová, Ph.D.,

Yngve Leirfall, Anna Ouřadová.

Vote: 26, 0, 1.

- Miscellaneous
- Student senator Megvinet – promotional video – in March our students plan to announce financial requirements to the Senate,

Prof. MUDr. Bankovská Motlová mentioned that students have not prepared any conception, there is no script and the contents of the video have not been prepared either, students discuss technical aspects only.

D. Megvinet mentioned a few ideas about the video, at this phase it is not an issue for the Senate. First, video has to be prepared.

- Student senator Kantorová invited all senators for Representative Ball of 3 FM CU held on Friday March 10th at 1900 in Národní dům, Vinohrady.

Next session of AS 3 FM CU will be held on March 14th 2017 at 1430 in Radana Königová Hall, room No. 223, Dean's office.

Mgr. Marek Vácha, Ph.D., v.r.
Chair man AS 3. LF UK

Written by: Ing. Sádecká
18. 1. 2017

Edited by:
Doc. MUDr. Votava, D. Lauer